

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor: Comtel Systems Technology, Inc
 Address: 1292 Hammerwood Avenue
Sunnyvale 94089
 Contact: Chris Hyndman
Sales Manager

Division/Section: SFHN/ZSFGH
 Director, SFHN: Roland Pickens
 Rebuild Director: Terry Saltz
 Facilities Director: Maxwell Bunuan Phone 206-2371
 Contract Analyst: Florence Kyann Phone 554-2694

Request for approval of a new contract with Comtel Systems Technology Inc. in the amount of \$1,721,531, to secure comprehensive product enhancements and upgrades, support, equipment maintenance and software maintenance services for the new Rauland-Borg Nurse Call system installed at Zuckerberg San Francisco General Hospital, for the period of May 1, 2016 through April 30, 2021 (5 Years).

Profit Non-Profit LBE RFQ - Number: _____ Date: _____
 New Renewal Mod Group Purchasing Organization _____

Number of years DPH has been doing business with this organization: 0

| CONTRACT INFORMATION: | Prior Transaction (new) | Proposed Transaction 5/1/2016 - 4/30/2021 | Annualized Difference |
|---|------------------------------------|--|----------------------------------|
| Funding Sources: | | | |
| General Fund | | \$1,537,081 | \$1,537,081 |
| TOTAL DPH REVENUES | | \$1,537,081 | \$1,537,081 |
| 12% Contingency Amount | | \$184,450 | \$184,450 |
| CONTRACT TOTAL | | \$1,721,531 | \$1,721,531 |
| ANNUAL AMOUNT OF CONTRACT (estimate) | | \$307,416 | \$307,416 |
| Agency Funds | | \$0 | \$0 |
| Contract FTE | | N/A | N/A |

| PROPOSED: Mode(s) of Service & Unit of Service Definition | No. of Clients | | Number of Units | Unit Cost (Avg) |
|--|-----------------------|-------------------|--------------------------------|--------------------------------|
| | <u>N/A</u> | <u>Duplicated</u> | | |
| Quarterly Inspections (1 UOS = 1 Inspection) | | n/a | 20 | \$13,292.00 |
| Service Coverage and System Repairs (1 UOS = 1 year of equipment and hardware services) | | n/a | 5 | \$44,259.00 |
| Software Maintenance (1 UOS = 1 year of software maintenance) | | n/a | 5 | \$57,977.00 |
| Spares (annual budget amount) | | | 5 | \$51,910.00 |
| Optional: Enhancements and Emergency Service (annual budget amount) | | n/a | 5 | \$57,977.00 |
| Optional: Responder Sync Software: | | n/a | 1 | \$56,769.00 |
| Optional: Responder 5 Test System | | n/a | 1 | \$16,583.00 |
| Estimated Tax | | n/a | n/a | \$52,176.00 |

Explanation of Service Change and Variances:

This is a new contract. Comtel Systems Technology, Inc. is an authorized distributor of the Rauland-Borg Nurse Call system and was the firm that installed and integrated the system at Zuckerberg San Francisco General Hospital. Comtel is authorized to provide products enhancements and upgrades, support, maintenance and software maintenance by the manufacturer for this system.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

As required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

Comtel Systems Technology, Inc. is incorporated in California and is located in Sunnyvale, California. Comtel Systems Technology, Inc. is family owned and operated and has served Northern California for over 30 years.

The Nurse Call system is a central communication system which will route communications from patients to nurses in the hospital. The Rauland Borg Responder 5 system can manage calls coming from a patient and can then relay them directly to the nurse's wireless phone or pager in real time. Nurses can consult with other staff members or with physicians to provide high quality and responsive care to patients

Comtel Systems Technology Inc, is an authorized Rauland-Borg distributor and was selected under the authority of Section 21A.2 of the Administrative Code through the Departments membership in the Group Purchasing Organization, Vizient which was formerly known as University HealthSystems Consortium and the University HealthSystems Consortium Services Corporation Purchasing Program (Novation).

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Comtel Systems Technology is owned by the following individuals:

Richard Nielsen (53%)

Andrea Nielsen (47%)

There is no Board of Directors

Recommendation:

The Department recommends approval of this contract.

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| | | | |
|------------|--|--------------------|---|
| Contractor | <u>Rona Consulting Group</u> | Division/Section: | <u>DPH/San Francisco General Hospital</u> |
| | <u>9004 N. Mercer Way</u> | SFHN Director | <u>Roland Pickens</u> <i>Roland Pickens</i> |
| Address | <u>Mercer Island, Washington 98040</u> | DPH Administrator: | <u>Iman Nazeeri-Simmons</u> <i>Iman Nazeeri-Simmons</i> |
| | | Program Manager: | <u>Iman Nazeeri-Simmons</u> Phone <u>206-3455</u> |
| Contact | <u>J. Michael Rona</u> | Contract Analyst: | <u>Ron Rossi</u> Phone <u>554-2839</u> |

Request for approval of a contract with Rona Consulting Group for Kaizen workshops, LEAN management initiatives, 3P workshops, and other services in furtherance of DPH's Service Excellence Program across several DPH divisions in the amount of \$2,687,216 for a four year term (48 months).

Profit Non-Profit LBE RFQ -- Number: 26-2014 Date: 12/15/2014
 New Renewal Mod Sole Source -- Approval Date: _____

Number of years DPH has been doing business with this organization: 3

| <u>CONTRACT INFORMATION:</u> | <u>Prior Transaction</u> (new) | <u>Proposed Transaction</u> 1/1/2016 – 12/31/2019 | <u>Annualized</u> <u>Difference</u> |
|--|-----------------------------------|--|--|
| Funding Sources: | | | |
| General Funds | | \$2,399,300.00 | |
| TOTAL DPH REVENUES | | \$2,399,300.00 | -\$0- |
| 12% Contingency Amount | | \$287,916.00 | -\$0- |
| CONTRACT TOTAL | | \$2,687,216.00 | -\$0- |
| ANNUAL AMOUNT OF CONTRACT (estimate) | | \$599,825.00 | -\$0- |
| Agency Funds | | -\$0- | -\$0- |
| Contract FTE | | N/A | N/A |

| <u>PROPOSED:</u> Mode(s) of Service & Unit of Service Definition | No. of Clients | | Number of Units | Unit Cost |
|--|----------------|--------------|-----------------------|--------------|
| | N/A | Duplicated | | |
| | N/A | Unduplicated | | |
| Services Provided | | | | |
| Services provided to each DPH division may include Kaizen workshops, 3P workshops, LEAN management initiatives and certification, LEAN 5 year plan development & support, Value Stream Mapping, Hoshin Kanri sessions, executive coaching, among other services. | | | | |
| DPH Central Administration | | | | \$331,300.00 |
| San Francisco General Hospital | | | | \$500,320.00 |
| San Francisco Health Network | | | | \$118,000.00 |
| Primary Care | | | | \$401,840.00 |
| Laguna Honda Hospital | | | | \$500,320.00 |
| Population Health | | | | \$547,520.00 |

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

Based in Seattle, Washington, US, Rona Consulting Group is a management consultancy serving the healthcare industry. Rona consulting group develops transformational leaders who are capable of educating and coaching their managers, clinicians, and support staff to become a lean healthcare organization. Rona consulting group was founded by J. Michael Rona and Thomas L. Jackson after realizing the amazing potential to transform healthcare around the world based upon the model of the Toyota Management System.

Mr. Rona, formerly president of the Virginia Mason Medical Center in Seattle, is known internationally as a leading expert in organizational transformation in healthcare using this method. Dr. Jackson, formerly CEO of Productivity, Inc., is internationally recognized for his expertise in developing and advising on large-scale transformation programs for Fortune 100 companies. He was recently awarded a Shingo Prize for his writings on the method of hoshin kanri (policy deployment), an integral part of the Toyota Management System. In 2008, they were joined by Patti Crome, former senior vice president of Virginia Mason, where she successfully pioneered the application of one-piece flow in twelve outpatient clinics. Rona consulting groups's clients include public and private integrated healthcare systems, freestanding hospitals, manufacturers, and governmental organizations in the United States, Europe, and the United Kingdom.

Rona Consulting Group was pre-qualified under RFQ 26-2014 in December of 2014. The RFQ which established a 2 year pre qualified list of consultants that can be accessed by the Department for a variety of projects.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

There are three owners each (33% each)

J. Michael Rona
Thomas Jackson
Patricia Crome

There is one managing partner: J. Michael Rona and there is no board of directors.

Recommendations:

The Department recommends approval of this contract.

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| | | | |
|------------|---|--------------------|---|
| Contractor | <u>MEI Architects</u> <u>239 9th Street, Ste. 201</u> | Division/Section: | <u>SFHN/San Francisco General Hospital</u> <u>Director, SFHN</u> |
| Address | <u>San Francisco, CA 94103</u> | DPH Administrator: | <u>Roland Pickens</u> <u>Kathy Jung, Director of Facilities and Support Services Planning and Facility Development</u> |
| Contact | <u>Mei Mei Chan, Principal</u> | Program Manager: | <u>Benito Olguin</u> Phone <u>759-4630</u> |
| | | Contract Analyst: | <u>Ron Rossi</u> Phone <u>554-2839</u> |

Request for approval of a contract with MEI Architects for services in facilities compliance, programming, and feasibility assessments for San Francisco General Hospital buildings 1, 9, 10, 20, 30, and 40 in the amount of \$514,472 for a two year term (24 months).

Profit Non-Profit LBE RFQ – Number: 26-2014 Date: 12/15/2014
 New Renewal Mod Sole Source – Approval Date: _____

Number of years DPH has been doing business with this organization: 0

CONTRACT INFORMATION:

Prior Transaction
(new)

Proposed Transaction
4/1/2016 – 3/31/2018

Annualized Difference

Funding Sources:

| | <u>Prior Transaction</u> (new) | <u>Proposed Transaction</u> 4/1/2016 – 3/31/2018 | <u>Annualized Difference</u> |
|--|-----------------------------------|---|------------------------------|
| General Funds (Capital budget) | | \$459,350 | -\$0- |
| TOTAL DPH REVENUES | | \$459,350 | -\$0- |
| 12% Contingency Amount | | \$55,122 | -\$0- |
| CONTRACT TOTAL | | \$514,472 | -\$0- |
| ANNUAL AMOUNT OF CONTRACT (estimate) | | \$229,675 | -\$0- |
| Agency Funds | | -\$0- | -\$0- |
| Contract FTE | | N/A | N/A |

PROPOSED:

| Mode(s) of Service & Unit of Service Definition | No. of Clients | | Number of Units | Unit Cost |
|--|-----------------------|-------------------------|------------------------|------------------|
| | <u>N/A</u> Duplicated | <u>N/A</u> Unduplicated | | |
| MEI Architects (1 UOS = 1 Hour) | | | | |
| Principal | | | 32 | \$276.00 |
| Project Manager | | | 200 | \$211.00 |
| Project Architect | | | 240 | \$195.00 |
| Job Captain | | | 240 | \$156.00 |
| CADD Drafter | | | 180 | \$137.00 |
| (Sub-contractors) | | | | |
| SOHA Engineers | | | | |
| Principal | | | 100 | \$250.00 |
| Sr. Project Manager | | | 300 | \$180.00 |
| Sr. Project Engineer | | | 540 | \$140.00 |
| Project Engineer | | | 610 | \$120.00 |
| Drafter | | | 270 | \$95.00 |
| Cumming | | | | |
| Associate Director | | | 16 | \$185.00 |
| Senior Cost Manager | | | 117 | \$175.00 |

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

MEI Architects and Engineers has assembled a team to study the re-use of San Francisco General Hospital campus buildings 1, 9, 10, 20, 30, and 40 to determine an overall renovation approach for two major potential future reuse areas; DPH related administrative functions and clinical direct services. Deliverables will include a report on the studied re-use alternatives, the performance of a FEMA ASCE 41 seismic rehabilitation for each building, a refreshing of the Seismic Hazard Rating for each building, and a cost estimate for each of the re-use scenarios.

MEI Architects is a San Francisco-based architectural design firm serving a range of private and public entities as clients, including UCSF, the VA Palo Alto, the US Department of Veterans Affairs, Stanford University, and the San Francisco International Airport.

MEI Architects and Engineers was pre-qualified under RFQ 26-2014 in December of 2014. The RFQ which established a 2 year pre-qualified list of consultants that can be accessed by the Department for a variety of projects.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Mei Mei Chan, Principal In-Charge
Donald Luu, Principal
Mark Herman, Principal

MEI Architects and Engineers is a Sole Proprietorship.

Recommendations:

The Department recommends approval of this contract.

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| | | | |
|------------|---------------------------------------|--------------------|---|
| Contractor | <u>LDA Architects, Inc.</u> | Division/Section: | <u>SFHN/ZSFGH</u> |
| | <u>1108-A Bryant Street</u> | Director, SFHN | <u>Roland Pickens, Director, SFHN</u> |
| Address | <u>San Francisco, CA 94103</u> | DPH Administrator: | <u>Greg Wagner, Chief Financial Officer</u> |
| | | Program Manager: | <u>Benito Olguin</u> Phone <u>759-4630</u> |
| Contact | <u>Thomas Lee, Managing Principal</u> | Contract Analyst: | <u>Ron Rossi</u> Phone <u>554-2839</u> |

Request for approval of a contract with LDA Architects Inc. for services in facilities compliance, programming, and feasibility assessments for San Francisco General Hospital buildings 1, 9, 10, 20, 30, and 40 in the amount of \$496,692 for a two year term (24 months).

Profit Non-Profit LBE RFQ – Number: 26-2014 Date: 12/15/2014
 New Renewal Mod Sole Source – Approval Date: _____

Number of years DPH has been doing business with this organization: 5+

| <u>CONTRACT INFORMATION:</u> | <u>Prior Transaction</u> (new) | <u>Proposed Transaction</u> 4/1/2016 – 3/31/2018 | <u>Annualized</u> <u>Difference</u> |
|---|-----------------------------------|---|--|
| Funding Sources: | | | |
| General Funds (Capital budget) | | \$443,475 | -\$0- |
| TOTAL DPH REVENUES | | \$443,475 | -\$0- |
| 12% Contingency Amount | | \$53,217 | -\$0- |
| CONTRACT TOTAL | | \$496,692 | -\$0- |
| ANNUAL AMOUNT OF CONTRACT (estimate) | | \$221,737 | -\$0- |
| Agency Funds | | -\$0- | -\$0- |
| Contract FTE | | N/A | N/A |

| <u>PROPOSED:</u> Mode(s) of Service & Unit of Service Definition (1 UOS = 1 Task Area) | No. of Clients | | Number of Units | Unit Cost |
|---|----------------|------------|-----------------------|--------------|
| | N/A | Duplicated | | |
| LDA Architects (Principals, Project Managers, and Professional Staff) | | | | |
| Client/user management and meetings, team management and meetings, Existing conditions surveys, programming, planning/use recommendations Design and structural upgrade concepts, report preparation and presentation | | | 12 | \$7,050.00 |
| Sub-contractors: | | | | |
| KMD Architects | | | | |
| Client/user meetings, team meetings, existing conditions surveys, Accessibility survey, programming, planning/use recommendations Design and structural upgrade concepts, report preparation and presentation | | | 10 | \$7,212.00 |
| The Fire Consultants | | | | |
| Client/user meetings, team meetings, existing conditions surveys, Report preparation and presentation | | | 5 | \$3,930.00 |
| SOHA Engineers | | | | |
| Client/user meetings, team meetings, existing conditions surveys, ASCI 41 Seismic Evaluation/Seismic Hazard Rating update, Structural upgrade concept, report preparation and presentation | | | 7 | \$36,207.00 |

Explanation of Service Change and Variances:

This is a new contract. LDA Architects' team will study the re-use of San Francisco General Hospital campus buildings 1, 9, 10, 20, 30, and 40 to determine an overall renovation approach for four major potential future reuse areas, including DPH-related administrative functions, clinical direct services, bio-medical functions, and housing.

Deliverables will include a report on the studied re-use alternatives, the performance of a Federal Emergency Management Agency (FEMA) American Society of Civil Engineers (ASCE) seismic rehabilitation for each building, a refreshing of the Seismic Hazard Rating for each building, and a cost estimate for each of the four re-use scenarios.

LDA Architects was selected under RFQ 26-2014.

Monitoring Report/Program Review and Follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

LDA Architects is a professional corporation providing comprehensive services in planning, architecture, and interior design. LDA is the continuation of a practice established in 1951, now offering a full scope of design services. LDA is a certified Local Business Enterprise (LBE).

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Thomas Lee, Chairman, 50% shareholder
Brenda Lee Wong, Secretary/Treasurer, 50% shareholder

There are 2 board members, no vacancies, no term limits or any restrictions on the length of service.

Recommendations:

The Department recommends approval of this contract.

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| | | | |
|------------|--|--------------------|--|
| Contractor | <u>Fong and Chan Architects Inc.</u> <u>1361 Bush St.</u> | Division/Section: | <u>SFHN/San Francisco General Hospital</u> <u>Roland Pickens</u> <i>RLP</i> |
| Address | <u>San Francisco, CA 94109</u> | Director, SFHN | <u>Kathy Jung, Director of Facilities and Support Services Planning and Facility Development</u> |
| Contact | <u>Chiu Lin Tse-Chan, President</u> | DPH Administrator: | <u>Benito Olguin</u> Phone <u>759-4630</u> |
| | | Program Manager: | <u>Ron Rossi</u> Phone <u>554-2839</u> |
| | | Contract Analyst: | |

Request for approval of a contract with Fong and Chan Architects for services in facilities compliance, programming, and feasibility assessments for San Francisco General Hospital buildings nos. 80/90 in the amount of \$446,765 for a two year term (24 months).

Profit Non-Profit LBE RFQ - Number: 26-2014 Date: 12/15/2014
 New Renewal Mod Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: 5+

| <u>CONTRACT INFORMATION:</u> | <u>Prior Transaction</u> (new) | <u>Proposed Transaction</u> 4/1/2016 - 3/31/2018 | <u>Annualized</u> <u>Difference</u> |
|---|-----------------------------------|---|--|
| Funding Sources: | | | |
| General Funds (Capital Budget) | | \$398,940 | -\$0- |
| TOTAL DPH REVENUES | | \$398,940 | -\$0- |
| 12% Contingency Amount | | \$47,825 | -\$0- |
| CONTRACT TOTAL | | \$446,765 | -\$0- |
| <i>ANNUAL AMOUNT OF CONTRACT (estimate)</i> | | \$223,382 | -\$0- |
| Agency Funds | | -\$0- | -\$0- |
| Contract FTE | | N/A | N/A |

| <u>PROPOSED:</u> <u>Mode(s) of Service & Unit of Service Definition</u> | <u>No. of Clients</u> | | <u>Number of Units</u> (hours) | <u>Unit Cost</u> |
|--|-----------------------|-------------------|-----------------------------------|---------------------|
| | <u>N/A</u> | <u>Duplicated</u> | | |
| <u>Re-use Alternatives Planning Report for buildings nos. 80/90</u> | | | | |
| <u>Meetings with SFGH/DPH (1 UOS = 1 hour)</u> | | | | |
| Principals and Architects | | | 310 | \$140.00 - \$320.00 |
| <u>Development of Re-use Alternatives Planning Report</u> | | | | |
| Principals and Architects | | | 840 | \$120.00 - \$320.00 |
| <u>Modification of Existing Master Plan Documents</u> | | | | |
| <u>Meetings with SFGH/DPH</u> | | | | |
| Principals and Architects | | | 96 | \$140.00 - \$320.00 |
| <u>Master Plan Document Update</u> | | | | |
| Principals and Architects | | | 300 | \$140.00 - \$320.00 |
| <u>Additional Studies</u> | | | | |
| <u>Meetings with SFGH/DPH</u> | | | | |
| Principals and Architects | | | 56 | \$140.00 - \$320.00 |
| <u>Development and Documentation of Additional Studies</u> | | | | |
| Principals and Architects | | | 300 | \$140.00 - \$320.00 |

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

The contractor will complete a Re-use Alternative Planning Report for Building Nos. 80/90. This report will address several issue areas, including code issues, seismic retrofit, environmental impact, structural study, and cost estimates. The contractor will also assist in coordinating and modifying existing Master Plan documents that address planned re-use and expansion of buildings within the San Francisco General Hospital campus.

Fong & Chan Architects is an award winning international design firm, established in 1982. The firm renders complete services encompassing the fields of architecture, master planning, programming, interior design and other related disciplines. The firm's portfolio of work is widely diversified in scope and building type with a strong emphasis in healthcare facilities. Over 95% of our projects are completed for institutional and public clients.

Fong and Chan Architects were pre-qualified under RFQ 26-2014 in December of 2014. The RFQ which established a 2 year pre-qualified list of consultants that can be accessed by the Department for a variety of projects.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Board of Directors:

Chiu Lin Tse-Chan, President/Treasurer
David G. Fong, Vice President/Secretary

Owner of 10% or more:

Chiu Lin Tse-Chan (51%)
David G. Fong (49%)

Executive Director:

Chiu Lin Tse-Chan

There are 2 members of the board, and no vacancies. Board member serve a two year term, with no limits on the number of terms served.

Recommendations:

The Department recommends approval of this contract.

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| | | | |
|------------|---|--------------------|--|
| Contractor | <u>HGA Architects and Engineers</u> <u>170 Maiden Lane, 5th Floor</u> | Division/Section: | <u>SFHN/San Francisco General Hospital</u> |
| | | Director, SFHN | <u>Roland Pickens</u> |
| Address | <u>San Francisco, CA 94108</u> | DPH Administrator: | <u>Kathy Jung, Director of Facilities and Support Services Planning and Facility Development</u> |
| | | Program Manager: | <u>Benito Olguin</u> Phone <u>759-4630</u> |
| Contact | <u>Steven Steinberg, Principal</u> | Contract Analyst: | <u>Ron Rossi</u> Phone <u>554-2839</u> |

Request for approval of a contract with HGA Architects and Engineers for services in facilities compliance, programming, and feasibility assessments for Laguna Honda Hospital buildings K, L, M, and O in the amount of \$330,842 for a two year term (24 months).

Profit Non-Profit LBE RFQ – Number: 26-2014 Date: 12/15/2014
 New Renewal Mod Sole Source – Approval Date: _____

Number of years DPH has been doing business with this organization: 0

| <u>CONTRACT INFORMATION:</u> | <u>Prior Transaction</u> (new) | <u>Proposed Transaction</u> 4/1/2016 – 3/31/2018 | <u>Annualized</u> <u>Difference</u> |
|---|-----------------------------------|---|--|
| Funding Sources: | | | |
| General Funds (Capital budget) | | \$295,395 | -\$0- |
| TOTAL DPH REVENUES | | \$295,395 | -\$0- |
| 12% Contingency Amount | | \$35,447 | -\$0- |
| CONTRACT TOTAL | | \$330,842 | -\$0- |
| ANNUAL AMOUNT OF CONTRACT (estimate) | | \$147,697 | -\$0- |
| Agency Funds | | -\$0- | -\$0- |
| Contract FTE | | N/A | N/A |

| <u>PROPOSED:</u> Mode(s) of Service & Unit of Service Definition | No. of Clients | | Number of Units | Unit Cost |
|---|----------------|--------------|-----------------------|--------------|
| | N/A | Duplicated | | |
| | N/A | Unduplicated | | |
| HGA Architects and Engineers (1 UOS = 1 Hour) | | | | |
| Principal | | | 86 | \$250.00 |
| Project Manager/Architect | | | 285 | \$200.00 |
| Interiors Principal | | | 59 | \$200.00 |
| Senior Designer | | | 0 | \$216.00 |
| Specifications/Cost Estimating | | | 0 | \$120.00 |
| Associate Staff | | | 570 | \$90.00 |
| Interiors | | | 498 | \$90.00 |
| Administration | | | 7 | \$114.00 |
| (Sub-contractors) | | | | |
| Rutherford & Chekene Engineers | | | | |
| Structural Services | | | N/A | \$22,177.00 |
| Guttman Blaevoet Engineers | | | | |
| Minimum Energy Performance (MEP) Services | | | N/A | \$33,000.00 |
| TBD Consultants | | | | |
| Cost Estimating Services | | | N/A | \$33,000.00 |

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

HGA Architects and Engineers has assembled a team to study the re-use of Laguna Honda Hospital campus buildings K, L, M, and O to determine an overall renovation approach for four major potential future reuse areas, including DPH related administrative functions, clinical direct services, bio-medical functions, and housing. Deliverables will include a report on the studied re-use alternatives, finalized Minimum Energy Performance (MEP) narrative evaluation, and a cost estimate for each of the four re-use scenarios.

HGA Architects and Engineers is an integrated architecture, engineering, and planning firm with experience working with diverse clients on design in corporate environments, public space, and health and wellness facilities, among others.

HGA Architects and Engineers was pre-qualified under RFQ 26-2014 in December of 2014. The RFQ which established a 2 year pre-qualified list of consultants that can be accessed by the Department for a variety of projects.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

Kurt Spiering, Chairman of the Board
Mia Blanchett
Stan Chiu
Jeff Harris
Hal Henderson
Rick Hombsch
Joan Soranno
Tim Carl, Chief Executive Officer

Each board member is elected annual for a one year term. No member may serve more than 4 consecutive terms.

HGA has approximately 190 shareholders who are all employees. No shareholder owns more than 5% of the total shares outstanding.

Recommendations:

The Department recommends approval of this contract.